



# Office of the Executive Vice President

## 2009-2010 Space Allocation Draft Decision

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Dear Student Leaders,

### Interpreting the draft decision:

- Current Occupant who received space:  
If your organization is listed in "08-09 Current Occupant" and listed somewhere in "Draft Decision", you've got a space. Congratulations!
- Current Occupant who did not receive space:  
Since I've emailed, asked OSA advisors to email, and informally tried to contact all groups who were current occupants who did not re-apply, I intend to move in NEW applicants as I feel I've done the best I could to inform the 08-09 occupants of their space being vacated.  
You may of course appeal.
- New applicant who has received space:  
This decision is not finalized yet but keep your hopes high. Old occupants with extreme circumstances may receive space again from draft appeals.
- New applicant who has not received space:  
You have been waitlisted; the outlook is bleak. We just have way too many applicants. I apologize

\*\*\*If you have an informal agreement with another group, please INFORM me as we need to keep record to better serve your needs.

### Forward:

We've reached the highest amount of applicants this year than ever in ASUC history, **186** to be exact. We tried to accommodate for the influx by creating NEW storage on the 2<sup>nd</sup> floor and a NEW office on the ground floor. On behalf of the ASUC, I apologize if your group has not received the most optimal space in this process. I ask that in a time when demand has significantly surpassed supply, that your organization be as open as possible to sharing your space, a space you can use to further the missions of your organization while giving other organizations a chance to grow and flourish. We've been at capacity for years now and every year we try to cram in more groups; the quality and productivity afforded to you by the space decreases significantly. In my personal opinion, if you are able to acquire space in a campus hall, please try. Secondly, I ask that you think critically about the prospect of a redeveloped Lower Sproul with more intelligently designed storage/office spaces to fulfill the needs of hundreds of student groups, not just ~150.

This is the **Draft Decision** for 2009-2010 for Eshleman Hall.

## Timeline:

- Friday, July 31, 2009: Executive Vice President releases **Draft Decision**.
- Tuesday-Thursday, August 11-14, 2009: "Appeals to Draft Decision" w/EVP 12-2 PM in 213 Eshleman. Email [eshlemanspace@gmail.com](mailto:eshlemanspace@gmail.com) to setup a 15 min time slot.
- Friday, August 31, 2009: "Appeals to Draft Decision" due to [eshlemanspace@gmail.com](mailto:eshlemanspace@gmail.com) by 5 PM.
- Monday September 3, 2009: Executive Vice President releases **Preliminary Decision**.
- Monday, September 14, 2009: "Appeals to Preliminary Decision" due to ASUC Senate Chair of Constitutional & Procedural Review Committee. We will let you know who this individual is when the ASUC Senate appoints the individual August 31, 2009.
- Wednesday, September 16, 2009: ASUC Senate will ratify the **Final Decision**.
- Wednesday-Friday, September 30-October 2, 2009: Student groups will **MOVE** in and out of allocated space.

In years past, preliminary decisions would not be released until the Fall semester; however, our office is trying to redefine this process so we feel it is imperative to release this at least a month prior to the fall to gauge your response. The reason why appeals to **Preliminary Decision** are due September 14 stems from an ASUC By-Laws statute requiring me to set the deadline no earlier than 20 days after first day of the Fall Semester. Because of checks and balances in our government system, there are **3 stages** so that the ASUC Senate (legislature) approves the EVP's (executive) decision.

I recommend that your organization submit a **Draft Decision appeal** before **August 15** to sort out discrepancies before the fall semester starts and speed the process up for your benefit in moving in and out of spaces. I will make myself available for **in-person appeals** the week of **Aug 11-14 12 PM – 2 PM in 213 Eshleman** in lieu of a written appeal. Email me to setup a time slot as I would be grateful to meet with you.

I also propose the following changes for the upcoming year; feel free to respond to these if you have the time.

1. Apply online electronically
2. Apply at the same time as Spring Budgeting (notice how similar these questions can be between the two apps)  
Allows you to make your full transition over the summer so you will be good to go come Fall semester.

Thank you for your patience and faith in our office to executive this process faithfully, judiciously, and expeditiously. The EVP office looks forward to working with the campus community members to support student organizing at UC Berkeley.

In service to our communities,



Tu M Tran  
Executive Vice President 09-10

### Executive Summary of Process:

First if there was any kind of universal disadvantage, say the 09-10 5% budget cuts, every student group felt it so it does not shift the favor for any student group.

Using the following metrics, we decided upon your space allocation draft offerings. Precedence is an important factor as enumerated in the By-Laws, so we weighted it at 40% with cutoffs determined by what is statistically significant in the applicant pool. Because we are placing high value on the student group's vision, we weighed quantitative activity factor and planned use of space together at 50%; these values were assigned based on your application's response to the short answers & student org information parts. To limit the errors of subjectivity and circumstantial mishaps, we weighed the early-mid July walkthrough (qualitative activity factor) at only 10%, which also allows group without current space a better chance as they already would not receive the 10 pts by default. There was no walkthrough evaluation for storage applicants, but instead we took what you wrote in the application and estimated the volume. Both office and space applicants had a 5% expansion potential factor which is the percent difference of 08-09 & 09-10 ASUC funding as we do believe it correlates with activity, thus space needs. These values are all shown & calculated in the "Space Allocation Applicants" excel document.

Please contact us if you have any questions or concerns about this process and/or regarding the soundness of our methods.

### Breakdown of Criteria for Space Allocation 2009-2010

These metrics written, as of June 26, 2009, reflect the criteria written in the **ASUC By-Laws Title V** (<http://www.asuc.org/documentation/constitutionandbylaws.php>) and those given in the **ASUC Space Allocation 09-10 Application** you submitted.

#### For Office Applications

- |                                                                                                                                           |     |                         |
|-------------------------------------------------------------------------------------------------------------------------------------------|-----|-------------------------|
| 1. Precedence                                                                                                                             | 40% |                         |
| A. No Eshleman Space 08-09                                                                                                                |     | 0 pts                   |
| B. Storage 08-09:                                                                                                                         |     | 20 pts                  |
| C. Occupied 08-09:                                                                                                                        |     | 30 pts                  |
| D. Occupied past 5+ yrs:                                                                                                                  |     | 40 pts                  |
| 2. Qualitative Activity Factor                                                                                                            | 10% |                         |
| A. Cluttered & disorganized storage                                                                                                       |     | 0 pts                   |
| B. Accessible w/occasional meetings allowable                                                                                             |     | 5 pts                   |
| C. Small Meeting & workstation enabled                                                                                                    |     | 10 pts                  |
| 3. Quantitative Activity Factor                                                                                                           | 20% |                         |
| A. Size Percentage = (# of Members Using Space per Week/# of Total Active Members) x 10                                                   |     | 10 pts                  |
| B. Hour percentage = (# of Total Hours Member Usage/# of Members Using Space per Week x 2 hrs) x 10                                       |     | 10 pts                  |
| **We feel it is reasonable based on the applications we read that an office space is accessed by a student for 2 hrs per week on average. |     |                         |
| 4. Planned Use of Space & Relation to Mission of Organization                                                                             | 25% |                         |
| A. Not necessary for group                                                                                                                |     | 0 pts                   |
| B. Regularly access the space for success                                                                                                 |     | 10 pts                  |
| C. Major enhancement of groups' process toward goals                                                                                      |     | 15 pts                  |
| D. Absolutely critical for accomplishment of goals and functions                                                                          |     | 25 pts                  |
| 5. Expansion Potential                                                                                                                    | 5 % |                         |
| Absolute Percent difference = (09-10 Funding - 08-09 Funding)/(08-09 Funding) x 5                                                         |     | -5 pts min to 5 pts max |

## For Storage Applications

1. Precedence 20%
  - A. No Prior Eshleman Space 0 pts
  - B. Storage 08-09 10 pts
  - C. Storage 3+ years 20 pts
2. Quantitative Activity Factor 20%
  - A.  $(\text{Size percentage} = \# \text{ of Members Using Space per Week} / \# \text{ of Total Active Members}) \times 10$  10 pts
  - B.  $\text{Hour percentage} = (\# \text{ of Total Hours Member Usage} / \# \text{ of Members Using Space per Week} \times 1 \text{ hr}) \times 10$  10 pts

\*\*We feel it is reasonable based on the applications we read that a storage space is accessed by a student for 1 hr per week on average.
3. Planned Use of Space & Relation to Mission of Organization 40%
  - A. Not necessary for group 0 pts
  - B. Regularly access the space for success 20 pts
  - C. Absolutely critical for accomplishment of goals and functions 40 pts
4. Aggregate Size of Storage 15%
  - A. 1/8 Cage (7.75 cu ft) 2.5 pts
  - B. 1/4 Cage (15.5 cu ft) 5 pts
  - C. 1/2 Cage (31 cu ft) 9 pts
  - D. Full Cage (62 cu ft) 15 pts

\*Volume measurement taken from Ground Floor Eshleman Cages
5. Expansion Potential 10 %

$\text{Absolute Percent difference} = (09-10 \text{ Funding} - 08-09 \text{ Funding}) / (08-09 \text{ Funding}) \times 5$  -5 pts min to 5 pts max